

## **Subject: Use of Turnitin Plagiarism Software**

Because of a need to insure compliance with the Federal Educational Rights and Privacy Act (FERPA) the following procedure should be followed in reference to the use of Turnitin software that is used for ensuring that student work is plagiarism free.

### **Procedure:**

can be accomplished by identifying all work submitted by assigning a code to each paper. code would only be known by the instructor and the student. No other personally identify information should be included in the submission. The code may not be a student's SSN, number, or other identifier that can be linked to the student by any party.

The instructor or the student may submit